



GOVERNMENT OF WEST BENGAL

Office of the Principal

Government General Degree College Gopiballavpur-II

P. O. Beliaberah, Dist. Jhargram, Pin – 721517

Website: www.ggdcgopi2.ac.in

Phone No.: 03221-261263 Fax: ---

Email:principal@ggdcgopi2.ac.in

Memo No.- 35/NIT5/23-24

Date:10.02.2024

**NOTICE INVITING TENDER**

The Officer-in-Charge of Government General Degree College Gopiballavpur-II invites sealed tender for the below mentioned work.

1.	Name of Work/items to be executed or procured	:	Purchase of various contingency items
2.	Name and Address of the Office	:	Govt. General Degree College Gopiballavpur-II Beliaberah, Jhargram,721517
3.	Eligibility of the bidders	:	Reputed, resourceful, experienced & bonafide registered agencies
4.	Last Date & Time of submitting Tender	:	<b>19.02.2024 up to 12 noon</b>
5.	Opening of tender	:	<b>19.02.2024 at 1 pm</b>
6.	Documents to be submitted along with the application	:	1. Copy of Trade License 2. Copy of PAN Card 3. Copy of aadhar 4. Copy of voter id 5. Copy of Goods & Service Tax registration 6. Credentials

1. **Only Sealed tenders will be accepted.**

2. The Rate should be quoted as per specification/requisition **including All Taxes.**

3. **Tender Fees: -N/A**

4. **Eligibility criterion of participation in the tender:**

a) Bonafide, resourceful and reliable company or authorized agent of the principal company.

b) An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Govt. Dept.

c) The prospective bidder must have the credential of satisfactorily completion as a prime agency during the last 3 (three) years from the date of issue of this notice under authority of state / central Govt., state / central Govt. Undertaking / statutory bodies constituted under the statute of the state / central Govt.

d) The prospective bidders must have valid up to date clearance of service tax registration (last receipt of challan)/Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN

Card / GST registration certificate / Voter ID Card for self-identification and Income Tax acknowledgement receipt for latest assessment year.

- e) The bidder who has been delisted or debarred by any government department shall not be eligible in any way.  
f) Company/authorized agent must have office in India.

5. IMPORTANT DATE AND TIME SCHEDULE:

Sl.	PARTICULARS	DATE & TIME
1	Bid proposal submission start date	12.02.2024 at 10 am
2	Bid proposal submission end date	19.02.2024 up to 12 noon
3	Bid opening date for evaluation	19.02.2024 at 1 pm

**N.B: dates may be changed on arising of any unavoidable circumstances & will be notified on College website**

- The documents submitted by the bidders should be properly indexed & signed.
- Government General Degree College Gopiballavpur-II, Jhargram do not take any responsibility for the delay to submission of such bids.
- The execution of service should be made to the Convener, Purchase Committee or to the Office of the undersigned within 03 days from date of issuance of work order.
- Payment of bills on its production will be made after successful supply or completion of service within reasonable time.
- Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Principal's action.
- The Bidder whose bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.
- Tender should be quoted as per the given proforma:

Sl. No.	Work description	Price (in Rs.) Including tax	Remarks
1	Purchase of various contingency items as per list attached		

Memo no. ...35(7)/NIT5/23-24.....

Date...10.02.2024.....

Copy forwarded for information and necessary action to:

- The Hon'ble District Magistrate, Jhargram
- The Sub-Divisional Officer, Jhargram
- The Treasury Officer, Jhargram
- The Administrator, Jhargram Municipality
- The Block Development Officer, Gopiballavpur-II Community Development Block
- College Notice Board
- Convener, Purchase Committee, Govt. General Degree College Gopiballavpur-II
- Convener, Website Sub-Committee with a request to upload the notice in College website



*Shikha*  
Principal/Officer-in-Charge  
Govt. General Degree College Gopiballavpur-II  
OFFICER - IN - CHARGE  
Govt. General Degree College  
Gopiballavpur - II

## Government General Degree College Gopiballavpur-II

### Contingency items list

SL. NO.	ITEM	MAKE	UNIT
1	A3 paper	JK 75GSM 500 SHEETS	per rim
2	A4 paper	BUILT A4 75 GSM 500 SHEETS	per rim
3	Bleaching powder	Bengal chemicals	500g
4	Cartridge	326	1 Pc.
5	Cartridge	88	1 Pc.
6	Cellotape white	1"	1 Pc.
7	Clip board	laminated wooden pad	1 Pc.
8	Clock wall	Ajanta	1 Pc.
9	Correction pen	Reynolds	1 Pc.
10	Electric kettle	Bajaj	1 Pc.
11	Eraser	doms	1 box
12	Extension board (4 way of 6 amp 3 pin sockets per board)	Havells	1 Pc.
13	F. S. Paper- Rule	Super Fine- omex	Per Rim
14	F.S. Paper- White	Super Fine-omex	Per Rim
15	Glue stick	Fevistik 15ml	1 box
16	Handwash	dettol 200ml	1 Pc.
17	Handwash	lifebuoy 190ml	1 Pc.
18	Herpic	Herpic 500ml	Per Bottle
19	Highlighter pen	Faber Castell 5 pc set	1 set
20	Keybag	leather	1 Pc.
21	Lizol	surface cleaner liquid 500ml	Per Pc.
22	Naphthalein ball	Bengal chemicals	500g
23	Odonil	4 set blocks	1 set
24	OHP marker pen	luxor set of 10	1 set
25	Paper clip	majestic set of 100	1 set
26	Pen blue	Link pentonic set of 50	1 set
27	Pen red	Link pentonic set of 50	1 set
28	Pen stand	Udgamy 7 compartments	1 Pc.
29	Pen two way	Good quality	1 Pc.
30	Pencil	Apsara drawing shading 6 shades	1 set
31	Pendrive 64 gb	sandisk	1 Pc.
32	Plastic strip file	transparent	1 Pc.
33	Plastic transparent button folder file	set of 10	1 set
34	Plastic tray	large	1 Pc.
35	Pril Liquid	Pril 425 ml	Per Pc.
36	Safety gloves	Good quality	1 Pair
37	Scissor	Medium size	1 Pc.
38	Sealing Wax	pack of 10 sticks	Per Pack
39	Single punch	big	Per Pc.

40	Stamp pad	kores	1 Pc.
41	Stapler	10No.	1 Pc.
42	Stapler pin	10 NO.	1 box
43	Student Attendance Regst.	Bharat St.( 6 Part)	1 Pc.
44	Student Attendance Regst.	Bharat St.( 8 Part)	1 Pc.
45	Synthetic gum	Stick ezy 50 ml	1 box
46	Room heater	Below 1000W	1 Pc.
47	Table lamp led (adjustable brightness)	Philips	1 Pc.
48	Tag – 9”	Best Quality	1 Bundle
49	Tissue paper	80 tissues pack of 1	1 pack
50	Toilet brush	Nylon	Per Pc.
51	Vim Liquid	Vim 500ml	Per Pc.
52	Dinner set	Cello pack 18 opalware	1 set
53	Window Curtains	good quality	1 metre



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